

**COMMISSIONERS MEETING**  
**REGULAR SESSION**  
**September 20, 2021, 9:00 AM**

**ATTENDANCE:**

COMMISSIONERS:	Rick Woodall, President Thomas Helmer, Vice President David Berry
ATTORNEY:	James Ensley
AUDITOR:	Kristina Berish
COUNCIL:	David Fuhrman, President Larry Parker Phillip Gick
AUDIENCE:	19 Individuals

The Putnam County Board of Commissioners met in Regular Session on September 20, 2021, at 9:00 AM at the Putnam County Courthouse. Rick Woodall opened the meeting and the pledge to the flag was given.

**OCRA COVID SMALL BUSINESS PHASE 3 GRANT**

Grant Administrator Kristy Jerrell said this was the final public hearing. Twenty-six businesses received \$9,615 in grant funds. The checks were mailed out on June 23, 2021 by the Auditor's office. Ms. Jerrell said the hearing was to give a final report.

**VAN BIBBER PROJECT**

Grant Administrator Kristy Jerrell said they had received \$700,000 in OCRA grant funding. They were still waiting to see if they would receive funding from SRF, hoping to receive 4M.

**MORRISON PROPERTY**

Don Richards came to the meeting questioning paperwork he had received in the mail. He also said Channel 4 had interviewed him. Rick Woodall stated he had spoken to them last week as well and gave them all the information they requested.

Brian Gilmartin who lives on County Road 1100 S felt the situation had been going on for a long time. The road he lived on was 2 ½ miles long. It was a beautiful road with a golf course on it as well. He felt Mr. Morrison would have to be watched and held accountable to make him comply in cleaning up his property.

**COUNTY ROADS 900 N & 550 E**

David Berry said he spoke to the Highway Department already about the roads and it was being taken care of.

**MAXIMUS CONTRACT RENEWAL**

This would be for calendar years 2021-2023. The cost each year would be \$5,350 for a total amount of contract \$16,050. They do the development of a central services cost allocation plan. Tom Helmer made the motion to approve. Dave Berry seconded. The motion carried unanimously.

### **HIGHWAY DEPARTMENT**

Highway Supervisor Mike Ricketts stated Bridge 172 was complete. Gave an update on road crews and projects. Also wanted to clarify whatever roads they decided to put in the plan, it needed to be realized the road would not be done until the following year. Reason being the road would need to be prepared i.e., ditching for example.

### **COURTHOUSE ROOF**

The roof leaks occasionally in Surveyor and Prosecutor offices. Fredericks Contractors submitted a quote in the amount of \$19,823 with a 2-year warranty. This would be for labor only. Rick Woodall made the motion to approve pending the quote was still viable and to pay it out of the cumulative courthouse account. Tom Helmer seconded. The motion carried unanimously.

### **CHIP & SEAL PAVING AGREEMENT**

The Commissioners stated the names of all parties needed to be included in the contract. It was to grind/double chip and seal County Road 550S and 700S in Jefferson Twp. Total cost \$56,076.12. Rick Woodall made the motion to approve the agreement with a date to be determined. Tom Helmer seconded. The motion carried unanimously.

Dawn Hicks questioned paying part of the money now for the project if it was not going to be done until next year. Highway Supervisor Mike Ricketts stated the property owners would not have to pay it now, it could wait until next year. The road had to be prepared prior to being chip and sealed. It was slated to be done in 2022.

### **AIRLINX ESTIMATE**

DJ and John Hendrixson were at the meeting. The topic was taken under advisement at the last meeting. Main network batteries estimate. Installed four years ago that one went bad and replaced. Two years ago, installed the fire eye. They recommended the battery pack as a safety feature for power outages. \$1,691.97 total cost. Commissioners approved submitting a claim to pay.

Phone system UPS – battery back up unit for the telephone system. The current unit was dead. The phone system was around 20 years old now. Cost \$3,463.85. It would network the unit and they would get alerts when there were issues. Commissioners approved submitting a claim to pay.

Ongoing network maintenance - \$19,200 a year they would take care of the network in each office and the antivirus. They receive an alert if there was an issue, and they can quarantine a station for review. These changes were done in the evening or weekends, so they do not take employees off their computers.

Configure hosted mail accounts per department, per user. Setup mail accounts on users devices, move mail to hosted service, configure mail forwarding from previous accounts, setup auto replies from old mail accounts - \$8,170 one-time setup fee. Email would be Microsoft 365 estimated quantity of 220 users X \$5 = \$1,100 a month. On-going maintenance \$5,760 a year.

The Commissioners would be researching and getting back to them.

### **ANNEX**

The storage in the annex was deteriorating quickly. Mayor contacted him about an interested party wanting to purchase the annex property. In the past, it was a consensus to not sell it. Dave Fuhrman suggested to meet and listen to the offer.

**STORAGE/RECORD BUILDING**

Rick Woodall had a drawing for a building. This would be built at the Highway Department or the property where the annex was located. The county needed to determine in the next month of what to do regarding annex and/or storage building.

**MAINTENANCE SUPERVISOR**

Received 2 applicants. Commissioners would review and hold interviews.

**CLAIMS**

Sept. 9, 2021 – Tom Helmer made the motion to approve. Rick Woodall seconded. The motion carried unanimously.

Sept. 15, 2021 (Jury Duty) – Dave Berry made the motion to approve. Tom Helmer seconded. The motion carried unanimously.

Sept. 16, 2021 – Rick Woodall made the motion to approve. Tom Helmer seconded. The motion carried unanimously.

Sept. 20, 2021 – Tom Helmer made the motion to approve. Rick Woodall seconded. The motion carried unanimously.

**PAYROLL**

Sept. 10, 2021 – Dave Berry made the motion to approve. Rick Woodall seconded. The motion carried unanimously.

**MINUTES**

Sept. 7, 2021 – Tom Helmer made the motion to approve. Dave Berry seconded. The motion carried.

**MAIL**

The Board of Commissioners acknowledged their mail.

**ADJOURN**

Rick Woodall made the motion to adjourn. Dave Berry seconded. The motion carried unanimously.

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**Rick Woodall, President**

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**Thomas Helmer, Vice President**

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**David Berry**

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**Attest: Auditor's Office**