

**COMMISSIONERS MEETING**  
**REGULAR SESSION**  
**NOVEMBER 7, 2022, 9:00 AM**

**ATTENDANCE:**

COMMISSIONERS:	Rick Woodall, President Thomas Helmer, Vice President David Berry
ATTORNEY:	James Ensley
DEPUTY AUDITOR:	Evelyn Williams
COUNCIL:	David Fuhrman Stephanie Campbell Larry Parker Phillip Gick
AUDIENCE:	13 Individuals

The Putnam County Board of Commissioners met in Regular Session on November 7, 2022, at 9:00 AM at the Putnam County Courthouse. Rick Woodall opened the meeting and the pledge to the flag was given.

**EXTENSION OFFICE**

Mark Evans stated he was seeking permission to receive a Visa card for the Extension Office. He believed \$2500 would be sufficient. Tom Helmer made a motion to approve a card for \$1500. Discussion was made. David Berry seconded. The motion carried unanimously.

**DLZ**

Laurie Christie presented the Building Programming Study. Engineer Eric Ratts stated he spent time with each department head and discussed their long-term needs for their office. He stated they also looked at several different offices located outside of the Courthouse. Mr. Ratts went through several bullet points of the presentation. Discussion was made on construction costs of updating the Courthouse and the proposed Annex. Rick stated to the audience the county has 3-4 offices located outside of the courthouse that rent is paid on currently. Also there are 4 or 5 individuals interested in purchasing the current annex building.

**PLANNING & ZONING**

Flood Hazard Ordinance – Lisa Zeiner stated the current ordinance was adopted in 2012. Since then, the state has changed several things that made it necessary to update the county ordinance to be in compliance with DNR. Rick made a motion to adopt the updated Flood Hazard Ordinance. David Berry seconded. The motion carried unanimously.

Zoning Map Adoption - Mrs. Zeiner stated HWC went through the current map that was a colored pencil drawing since 1992. They have updated it digitally. It has been approved by the Planning Commission and the Plat Office reviewed it thoroughly. David Berry made a motion to approve. Tom Helmer seconded. The motion carried unanimously.

**SANTA EVENT**

Jerrod Baugh asked to use the foyer in the Courthouse December 17<sup>th</sup> for an event with the Fraternal Order of Police Putnam County children, Christmas Cops and Coffee. Tom Helmer made a motion to approve. David Berry seconded. The motion carried unanimously.

**HEALTH DEPARTMENT**

Brian Williams stated they took the new trailer purchased from ARPA funds to the Fairgrounds for a vaccine event. November 21st from 9 a.m. to 3 p.m. they would like to bring it to the Courthouse for a flu vaccine event.

## **TREASURER – COMMISSIONER SALE**

Treasurer Kathy Minnick stated there are 17 properties up for Commissioner Sale. They discussed how several of the properties have been on the list for several years. Discussion was made on making plans on moving those properties to the next level. Mr. Ensley stated there is a process you can do that would petition the adjoining property owners to take them. Rick Woodall made a motion to approve the Commissioner Sale Resolution and set the minimum bid at \$50 per parcel. David Berry seconded. The motion carried unanimously.

## **HISTORICAL DOCUMENTS**

Anthony Barger – There are several historical documents in the Annex the Putnam County Library was interested in either maintaining or take in possession. He presented the Commissioners with a list of the documents. Discussion was made on how the process would work with some of the items asked for. Mr. Barger stated there were several different options. David stated he was in favor of Mr. Ensley drafting a resolution to start the process and readdress at the next meeting.

## **HIGHWAY DEPARTMENT**

Jim Peck Highway Engineer gave updates:

- 1) Bridge 276
- 2) Dunbar Bridge – adequate for 7-ton weight limit
- 3) Bridge preservation
- 4) 2023 paving project
- 5) Bridge Management Asset Plan
- 6) Pavement Asset Plan
- 7) IDEM inspected the closed landfill because of a complaint from an adjacent property owner. IDEM found no findings and closed the issue.
- 8) 2023 budget did not have enough funds for upgraded radios in the equipment. Mr. Peck stated he would like to investigate reimbursement for employees that have to use their cell phones in order to do their jobs.
- 9) 2022 PASER report completed by Align Civil Engineering Consultants
- 10) Presented the Commissioners with a list of improvements needed at the Highway Department

## **UNFINISHED BUSINESS**

Tom Helmer - courthouse security has met and discussed new procedures and the new deputies that were approved for next year.

Jim Ensley – Buzz Bomb maintenance – VFW oversees the trust that maintains the monument. He will be working on contacting them.

Jim Ensley – Baker Tilly was hired to investigate the solar farm issue. They have presented their findings and the Commissioners need to go through it and discuss.

Kristin Clary – Economic Development is looking at using their READI funds in Cloverdale and Heritage Lake for projects to coincide with the county's ARPA funds promised to each. She stated they are looking at a modification to the plan. Mr. Ensley went through the changes. Rick made a motion to change the ARPA plan in that Heritage Lake receives \$186,204 and \$331,796 to the Town of Cloverdale pending the proper paperwork. Tom Helmer seconded. The motion passed unanimously.

Rick stated the liability insurance company recently assessed the county buildings. During the assessment concerns were brought up about the hiring process and HR training. The county will receive a written report soon.

Rick stated they received a report from Cummins and he would like to have a representative come in for discussion.

**CLAIMS**

October 20 – Berry made the motion to approve. Helmer seconded. The motion carried unanimously.

November 4 – Helmer made the motion to approve. Berry seconded. The motion carried unanimously.

November 7 – Woodall made a motion to approve. Berry seconded. The motion carried unanimously.

**PAYROLL**

October 21 – Berry made the motion to approve. Woodall seconded. The motion carried unanimously.

November 4 – Helmer made the motion to approve. Berry seconded. The motion carried unanimously.

**MINUTES**

October 3 Special Session – Berry made a motion to approve. Helmer seconded. The motion carried unanimously.

October 7 Joint Session – Helmer made a motion to approve. Woodall seconded. The motion carried unanimously.

October 17 Executive Session – Woodall made the motion to approve. Berry seconded. The motion carried.

October 17 Regular Session – Woodall made a motion to approve. Helmer seconded. The motion carried unanimously.

**MAIL**

The Board of Commissioners acknowledged their mail.

**ADJOURN**

Berry made a motion to adjourn. Woodall seconded. The motion carried unanimously.

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**Rick Woodall, President**

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**Thomas Helmer, Vice President**

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**David Berry**

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**Attest: Auditor's Office  
Evelyn Williams**