

**COUNCIL MEETING  
REGULAR SESSION  
DECEMBER 17, 2024  
6:30 PM**

ATTENDANCE:

COUNCIL:	Stephanie Campbell, President Jay Alcorn, Vice President Phil Gick Wayne Huffman Larry Parker Keith Berry
COMMISSIONER:	Rick Woodall
ATTORNEY:	Trudy Selvia
AUDITOR'S OFFICE	Kristina Berish
AUDIENCE:	28 Individuals

The Putnam County Board of Council met on December 17, 2024, at 6:30 pm. The meeting was held at the Putnam County Courthouse. Stephanie Campbell opened the meeting and the pledge to the flag was given.

**PCVB 2025 BUDGET**

Eric Freeman went over their current year and projected budget years. This was for informational purposes only.

**ROACHDALE FRANKLIN PUBLIC LIBRARY**

Jennifer Stranger came to give a presentation. Several of the board members attended the meeting as well in support of the project. 1912 library formally established. This project has been something discussed for the ten years she has worked for the library. The project is to remodel the library and make it more accessible to the community.

Ice Miller said the library has a separate debt ratio so it will not impact the county in any way. Campbell read the statement of the resolution. Alcorn made the motion to approve. Huffman seconded. The motion passed Resolution No. 2024-12-17.

**ADULT PROBATION – ADDITIONAL REQUEST**

Teresa Parrish presented:

\$5,977.38	PUF fees fund	Probation Officer Salary
Replace payroll from 9140 grant		

Gick made the motion to approve. Parker seconded. The motion passed.

**ADULT PROBATION SALARY INCREASE REQUEST 2025**

Teresa Parrish said she had been asked by the Council to do more research regarding the increase she had asked in raise request for 2025. She presented information to the Council at the meeting to review and show the additional experience and knowledge some of her staff lends to the office which is why she is asking for some of her staff to receive additional pay.

The probation officer salary posted by the State is the minimum, the county may pay more than that salary. The State mandated salary does give the officers an increase in pay so have raises built in. But some counties do pay above it. She had asked for a \$5,000 increase for each employee. If the Council felt too much, then maybe 3K. Parrish was asking the Council to consider some kind of raise above what the State mandates. This would be paid from PUF fees and not the county general fund. She said the fund had enough money to pay the increase requested.

#### **E911 – ADDITIONAL REQUEST**

Dave Costin presented:

\$5,000	Statewide 911 fund	FICA
\$5,000	Statewide 911 fund	Medicare

Pay matching taxes for last payroll. Short due to the increase in salaries midway through the year.

Huffman made the motion to approve. Gick seconded. The motion passed.

Tabled additional from last meeting. Costin said they created a committee to review the radios. Studied 3 proposals. Terry Burnsworth with Pyramid passed out information regarding the proposals and the recommendation of the committee. Tonight is informational only and will be before the Council next month with an additional. Burnsworth went over the information with the board. The Commissioners did approve at yesterday's meeting pending Council approval. If they move forward, they will not need the additional that was tabled at last month's meeting.

#### **SHERIFF – ADDITIONAL REQUEST**

Tresha Clearwater presented:

\$24,875	LIT Public Safety fund	Vehicles
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Reason: insurance reimbursement check needs to be appropriated.

Huffman made the motion to approve. Berry seconded. The motion passed.

#### **COMMUNITY CORRECTION – ADDITIONAL REQUEST**

\$20,000	Community Correction fund	Health insurance
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Reason: pay for insurance premiums

Alcorn made the motion to approve. Huffman seconded. The motion passed.

#### **CLERK ELECTION- TRANSFER REQUEST**

Auditor Berish presented:

\$433.98	Legal publications to Election night workers
\$394.54	Per diem to Election night workers
\$1,812.12	Repairs & maintenance to Election night workers
\$1,000	Poll rental to Election night workers

Reason: did not have enough money in the election night workers account since Clerk paid for other things in spring and shorted the account.

Gick made the motion to approve. Parker seconded. The motion passed.

\$2,000	Office supplies to Part time help
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Reason: transferred money to election night workers and made this account short for the year.

\$790	Office supplies to Absentee board
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Reason: paid Microvote from this account earlier in the year and made the account short.

Alcorn made the motion to approve. Huffman seconded. The motion passed.

### **COMMISSIONERS – TRANSFER REQUEST & ADDITIONAL REQUEST**

Auditor Berish presented:

\$4,000 Unemployment to FICA

\$3,600 Bonds to FICA

\$400 Legal publications to FICA

\$500 Legal publications to Medicare

\$1,550 Property & casualty insurance to PERF

\$7,693 Property & casualty insurance to PERF

Reason: did not estimate high enough in the matching taxes accounts when the Council gave raises earlier this year.

Parker made the motion to approve. Huffman seconded. The motion passed.

\$239,300 Opioid distribution 1237 fund

Reason: appropriate to pay out what has been approved by the committee.

Gick made the motion to approve. Alcorn seconded. The motion passed.

\$53,290 New annex fund 4946

Reason: pay Baker Tilly & Envoy bills

Huffman made the motion to approve. Gick seconded. The motion passed.

\$200 ARPA fund 9143

Reason: pay Baker Tilly bill.

Alcorn made the motion to approve. Huffman seconded. The motion passed.

### **MINUTES**

November 19, 2024 – Huffman made the motion to approve. Parker seconded. The motion passed.

### **ANNUAL APPOINTMENTS**

Plan Commission tabled going from 2 to 1. Alcorn made the motion to table. Huffman seconded. The motion passed.

Health Board – Jennifer Walters was recommended by the health dept. Parker made the motion to approve. Huffman seconded. The motion passed.

Park Board, ABC, Roachdale Public Library, Putnam County Library. Berry made the motion to table and give time for the Council to research and see if members wanted to be re-appointed or find a replacement. Huffman seconded. The motion passed.

Council Members appointed to boards table until January meeting when the two new members will be in attendance.

### **2024 SALARY ORDINANCE – FINAL APPROVAL OF THE YEAR**

The Council questioned the grant salary portion of the EMS Director and Assistant Director. They had not approved it in a meeting to add to the salary ordinance. After some research and discussion, it was found to be a misunderstanding, and the Director had thought someone else represented her at the November meeting she was unable to attend. The Council told the Auditor to halt payment until after EMS formally presented and requested at their January meeting.

Gick made the motion to approve and sign the ordinance with the correction of removing the grant portion of EMS Director and Asst. Director salaries. Alcorn seconded. The motion passed.

#### **2025 SALARY ORDINANCE**

Gick made the motion to approve. Huffman seconded. The motion passed. The Council would consider the request made by Adult Probation for additional pay next year.

#### **MAIL**

The Council acknowledged their mail.

#### **BOARD REPORT**

Gick gave information about covered bridge signage from the Parks Board. Pine Bluff will be submitted for national historic landmark status. The application process takes years but if approved the county could be eligible for up to 750K in funding for restoration.

#### **RETIREMENT PARKER AND GICK**

Campbell presented plaques to Larry Parker and Phil Gick and thanked them for their years of service on the board stating they will be missed.

#### **ADJOURN**

Huffman made the motion to adjourn. Gick seconded. The motion passed.

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**Stephanie Campbell, President**

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**Jay Alcorn, Vice President**

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**Phil Gick**

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**Wayne Huffman**

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**Larry Parker**

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**Keith Berry**

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**Attest: Auditor's Office**  
**Kristina Berish**