

**COMMISSIONERS MEETING**  
**REGULAR SESSION**  
**OCTOBER 3, 2022 9:00 AM**

**ATTENDANCE:**

COMMISSIONERS:	Rick Woodall, President Thomas Helmer, Vice President David Berry
ATTORNEY:	James Ensley
AUDITOR:	Kristina Berish
COUNCIL:	David Fuhrman Larry Parker Phillip Gick
AUDIENCE:	11 Individuals

The Putnam County Board of Commissioners met in Regular Session on October 3, 2022, at 9:00 AM at the Putnam County Courthouse. Rick Woodall opened the meeting and the pledge to the flag was given.

**THRIVE**

Ryan Keller Executive Director passed out a pamphlet about resilient. It was designed to identify and inform W Central Indiana communities of the most pressing needs, make recommendations for improvements, and act as a catalyst for change.

**AFC INTERNATIONAL CLAIM FOR EMS**

The claim had been submitted awhile back and rejected by the Commissioners because the amount was more than what was approved in the ARPA plan. The confusion was from them originally talking about purchasing two FIT test machines so when the plan was approved for only one machine the amount submitted was divided in half. However, the amount submitted was the amount for only one machine. Woodall made the motion to approve an additional \$8,750 to purchase the machine. Helmer seconded. The motion carried unanimously.

**2023 SCHEDULES**

Holiday schedule for county departments – Woodall made the motion to approve. Berry seconded. The motion carried unanimously.

Payroll and Claim dates – Woodall made the motion to approve both payroll and claims dates submitted. Berry seconded. The motion carried unanimously.

Commissioner meeting dates – Berry made the motion to approve. Helmer seconded. The motion carried unanimously.

**HIGHWAY DEPARTMENT**

Jim Peck Highway Engineer submitted an agreement with RAP/millings recycling. Term being \$9,334 per week for one week. Helmer made the motion to approve. Berry seconded. The motion carried unanimously.

- 1) 2022 paving projects
- 2) Heritage Lake = Bunker Hill Court project was completed
- 3) Bridge 276 had to stop due to CSX
- 4) Bridge inspection inventory – steps needing to be followed
- 5) Right of way mowing and brush clearing
- 6) Engineer summary

**COUNTY DEPARTMENT PHONE SYSTEM**

Woodall said several months ago the county asked for quotes for a new telephone system. It was time the Commissioners decided. The quote they received from GigTel/Endeavor had been revised from the original submittal. There would be a one-time upfront cost of \$13,349.11. The monthly cost would be \$1,646.94.

Representative of Endeavor Melissa Ensor stated there would be no additional cost for services fees if there was a problem and someone needed to come out and look at/fix the system. The system does come with warranty and the currently monthly price was locked for 60 months.

Berry made the motion to approve the quote from GigTel/Endeavor paying the upfront charge from cumulative courthouse and the monthly fee from the telephone line item in the Commissioners budget. Effective December 1, 2022. This gave the company time to get the system done. Helmer seconded. The motion carried unanimously.

### **COUNTY STORAGE**

Helmer said they would be moving the county records from Jones School to the new storage site this month. Woodall said since this was last discussed the building had been broken into and vandalized. The records would be moved to the new facility and then department heads given notice to come and purge any records according to the retention schedule.

### **JONES SCHOOL PROPERTY**

Woodall said four individuals had reached out to the Commissioners interested in buying the property. They needed a census of the Commissioners and the Council if they were interested in selling the property. Berry felt the annex study needed to be reviewed before deciding.

### **COUNTY JOB DESCRIPTIONS**

Jim Ensley said most of the departments had submitted the requested job descriptions. Woodall asked for a memo to be sent to the offices who had not submitted, wants the descriptions by November 1, 2022, for them to be included in the wage study. Ensley and the Auditor would get together and send out notice.

### **SOLAR FARM (PROPOSED)**

Woodall said Friday, October 7<sup>th</sup> he would like to have a meeting with a company over zoom to discuss the process of a solar farm. It would be a joint Commissioners and Council meeting. It was decided to have the meeting October 7, 2022, at 1:30 pm.

### **INSURANCE**

Woodall said Brackney Insurance who handles the county's health insurance sold his business. Keith Brackney would be retiring. McGowan was taking over the business. We were told at a recent meeting the change in companies would not affect our insurance or our way of doing business.

Epic Insurance had contacted Woodall about the county bonds. The bonds are paid from the Commissioners budget for the elected officials each year. They would be getting quotes and having one company do all bonds instead of each official going out and getting their own.

Liability insurance through EPIC Insurance would be going out for quote to seek hopefully a better rate.

### **BROADBAND**

Woodall said he was working on a census to see what the county needs was.

### **CLAIMS**

September 23, 2022 – Woodall made the motion to approve. Berry seconded. The motion carried unanimously.

September 28, 2022 – Helmer made the motion to approve. Woodall seconded. The motion carried unanimously.

September 29, 2022 – Woodall made the motion to approve. Helmer seconded. The motion carried unanimously.

September 29, 2022 (continued) – Helmer made the motion to approve. Berry seconded. The motion carried unanimously.

October 3, 2022 – Helmer made the motion to approve. Woodall seconded. The motion carried unanimously.

### **PAYROLL**

September 23, 2022 – Berry made the motion to approve. Helmer seconded. The motion carried unanimously.

### **COMPREHENSIVE PLAN**

Lisa Zeiner asked about paying the fair board for renting the building for a meeting. The Commissioners approved. The bill would be paid out of the Plan Commission budget.

### **MINUTES**

September 6, 2022 – Helmer made the motion to approve. Woodall seconded. The motion carried unanimously.

September 9, 2022 – Helmer made the motion to approve. Woodall seconded. The motion carried unanimously.

September 19, 2022 – Helmer made the motion to approve. Woodall seconded. The motion carried unanimously.

### **SALEM CEMETERY**

Karen Walden asked who was responsible for taking care of cemeteries. She had one located on her property located on 190 W and 1000 S. In the past someone had come and helped to take care of it. Berry asked for her contact information, and he would facilitate between her and the cemetery board.

### **MAIL**

The Board of Commissioners acknowledged their mail.

### **ADJOURN**

Woodall made a motion to adjourn. Berry seconded. The motion carried unanimously.

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**Rick Woodall, President**

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**Thomas Helmer, Vice President**

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**David Berry**

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**Attest: Auditor's Office  
Kristina Berish**