

**COMMISSIONER MEETING
REGULAR SESSION
September 15, 2025
9:00 AM**

ATTENDANCE:	
COMMISSIONERS:	Rick Woodall, President Tom Helmer, Vice President Andy Beck
ATTORNEY:	Jim Ensley
AUDITOR'S OFFICE	Kristina Berish
AUDIENCE:	21 Individuals

The Putnam County Board of Commissioners met on September 15, 2025, at 9:00 AM in regular session. The meeting was held at the Putnam County Courthouse. The meeting was delayed until 10:00 AM due to technical difficulties with the livestream equipment. Woodall opened the meeting and the pledge to the flag was given.

FOOD ORDINANCE No. 2025-09-15

Allison McCarty, Health department presented ordinance for retail food establishment/bed and breakfast establishment. The purpose of this ordinance is to safeguard public health and assure that food provided to consumers is safe, unadulterated, and honestly presented. It establishes definitions, sets standards for management and personnel, food operations, and equipment and facilities, and provides for food establishments and/or bed and breakfast establishment plan reviews, permits, inspections, and employee restrictions. Helmer made the motion to approve to approve ordinance 2025-09-15. Beck seconded. The motion passed unanimously.

2026 PAYROLL SCHEDULE

Woodall made the motion to approve. Helmer seconded. The motion passed unanimously.

2026 COMMISSIONER MEETINGS

Beck said he would like to change one meeting a month to night. Beck made the motion to have the first meeting at 6:00 PM and the second meeting will be held at 9:00 AM. Helmer seconded. Woodall opposed. The motion passed.

2026 CLAIMS SCHEDULE

Woodall made the motion to approve. Helmer seconded. The motion passed unanimously.

HIGHWAY REPORT

Director Clint Maddox:

- 1) Bridge 191 on 1000 S Cloverdale Twp setting beams on new bridge today
- 2) Bridge 123 installing walls next Tuesday
- 3) Cornstalk bridge getting new roof this week
- 4) Bridge 152 the contractor visited site and preparing a quote

- 5) Paving – finishing last road for the year today
- 6) Grinder demo was last week. First day did not like results, made changes for the second day and liked the results.
- 7) Signed contracts that were approved at previous meetings for bridges 191 & 154
- 8) The striping on Airport Road and Manhattan Road should be started before the end of the month
- 9) Received letter from Hendricks County engineer John Ayers regarding Highway 40 on 200 S closing. Our portion of the road, removing pipe and re-establishing the edge of the road.
- 10) Mowing around the county

MINUTES

September 2, 2025 – Helmer made the motion to approve. Beck seconded. The motion passed unanimously.

September 9, 2025 – Woodall made the motion to approve. Helmer seconded. The motion passed unanimously.

MAIL

The Commissioners acknowledged their mail.

PLAN COMMISSION – SOLAR FARM

Beck said they had a Plan Commission meeting last Thursday where they voted to not give a favorable recommendation to the Commissioners. The Commissioners will have a special meeting on October 6th at 6:30 pm at the fairgrounds. Doors open at 6 pm.

ROAD TO ROACHDALE

Discussed at previous meetings. Ensley has contacted Bliss McKnight. They are in the process of conducting a study. Once completed, will submit findings to the county.

CREDIT CARDS FOR COMMISSIONERS

The Commissioners want a card for each of them. It will be more efficient than trying to share one when they attend conferences. Helmer made the motion to approve. Beck seconded. The motion passed unanimously.

91 KEIGHTLY PROPERTY

Ensley proposed having the closing date in November to allow time to get paperwork completely and have funds available for the purchase. Where to pay for the purchase from needs to be addressed. Auditor suggested jail LIT fund. She will draw up an additional appropriation request not to exceed \$125,000. Woodall made the motion to approve. Helmer seconded. The motion passed unanimously.

ANNEX

Woodall said they had another meeting picking out inside detail work on September 12th. They also had tech review meeting with the City of Greencastle last week. They were able to reduce the number of trees they had originally required. No charging stations. And working on the parking lot details. City wants trees to help cool the pavement on the lot. Also working on the utilities. City is asking about a park on part of the property.

HEALTH DEPARTMENT BUILDING

Woodall stated the Commissioners and Council will be holding a joint executive meeting tomorrow night at 7:15 PM. Following that, there will be a joint special meeting at 8:15 PM.

ON-CALL ENGINEERING SERVICES

Woodall stated he had a contract from Fishbeck for on-call services, he did not have it at the meeting today. He would get it to the highway department. Woodall made the motion to approve. Helmer seconded. The motion passed unanimously.

LEAVE OF ABSENCE - SHERIFF

Woodall said they had received request from the Sheriff's department for a 30-day leave of absence for one of their employees. Woodall made the motion to grant the 30 days leave with it starting on the requested date in the letter. After 30 days the employee would need to return to work. Helmer seconded. The motion passed unanimously.

CARPET FOR FACILITATOR OFFICE

The judges had requested the carpet be replaced due to the condition of the carpet. It has been over twenty years since it has been replaced. Helmer made the motion to approve with the stipulation of not to exceed \$1,950. Woodall seconded. The motion passed unanimously.

ADJOURN

Woodall made the motion to adjourn. Beck seconded. The motion passed unanimously.

Rick Woodall, President

Tom Helmer, Vice President

Andy Beck

Attest: Auditor's Office
Kristina Berish