

**COMMISSIONERS MEETING
REGULAR SESSION
September 3, 2024
9:00 AM**

ATTENDANCE:

COMMISSIONERS:	David Berry, President Tom Helmer, Vice President Rick Woodall
COUNCIL:	Stephanie Campbell, President Phil Gick
AUDITOR'S OFFICE	Evelyn Williams
AUDIENCE:	17 Individuals

The Putnam County Board of Commissioners met on September 3, 2024, at 9:00 AM in regular session. The meeting was held at the Putnam County Courthouse. David Berry opened the meeting and the pledge to the flag was given.

COURTHOUSE PARKING

Mayor Dunbar stated that currently the parking around the Courthouse is 3-hour parking due to construction and the Senior Center. She stated that since the change from 2-hour to 3-hour there is a record number of Courthouse employees parking around the courthouse and moving their vehicles. Mayor Dunbar stated the city's new policy states that all county employees that currently have a parking pass must reapply. They will need to call the mayors administrative assistant and ask for an application. Woodall asked why they do it for county employees and not the business owners. She suggested the Sheriff's Department help with their 6 passenger UTV's and shuttle employees up the hill since they struggle with it. Ensley stated the original agreement signed allowed 5 spots and allowed the city to have authority over the county property. Woodall wants to make it a condition of employment. Ensley stated you must task the elected officials to follow it. Discussion was made. Mayor Dunbar stated she will insist in the winter that all sidewalks and side streets are cleared of ice and snow.

Helmer asked about Keightly Road. They had discussed the city paying for the asphalt and the county doing the labor. She stated the county would need to get a quote for the asphalt.

ADULT PROBATION CARPET QUOTES

Teresa Parrish stated they would like to get new carpet for their office. It's old and has been soiled several times. This last leak has caused a smell issue. She received and presented quotes for carpet squares. Helmer asked about the subfloor and if they find issues. The quotes put a little in for such a thing. Berry asked if they had tried to clean the carpet and Parrish stated no. Woodall made a motion to go with Hicks & Sons and for payment to come from Cumulative Courthouse fund. Helmer seconded. The motion carried unanimously.

PLANNING & BUILDING

Lisa Zeiner asked to use the part time inspector position for a full-time office assistant. At the beginning of the year when the Plat Office moves under her she will need to have someone in the office full-time. She would like to use that department's part-time position to help fund the full-time as well. Helmer made a motion to approve. Woodall seconded. The motion passed unanimously.

Lisa stated the Planning Department has a 2009 Tahoe they aren't using it. Fillmore Fire Department is interested in using it. She would like to donate it to them. Helmer made a motion to approve. Berry seconded. The motion passed unanimously.

SHERIFF LEASE AGREEMENTS

Sheriff Baugh stated their loan is up and they have got a quote from North Salem State Bank and First National Bank. Helmer made a motion to approve First National Bank. Woodall seconded. The motion passed unanimously.

911 CONSULTANT AGREEMENT & HARDWARE

Dave Costin stated they are redoing the computer system. It's past due. Met with an advisory committee and they agreed to go with KDMIT for \$176,221.80 which is already budgeted. Dave went into detail what the computer system was. Berry motion to approve. Helmer seconded.

Terry Burnworth with Pyramid Consulting Services stated they will conduct RFP for corrections to the VHF console system that has caused so many issues since replaced. Detailed discussion of the process was made. Looking at next April or May for completion. Woodall asked about the financial side of the project. Gick stated they are looking at using local contractors, using some grant funding and maybe long-term financing. Burnworth stated he suggested getting all the fire departments together and going after the radio grants. If they are united, they look at that more favorably than just an individual department.

Woodall made a motion to approve the consulting contract with Pyramid for \$50,000 and to be paid from LIT PSAP. Helmer seconded. The motion carried unanimously.

HIGHWAY REPORT

Jim Peck, Highway Engineer presented:

1. 2024-01 CCMG Paving – completed
2. Scheduling thermoplastic lane striping.
3. Asphalt Paving/Chip Seal Operation – Finishing Rappahannock
4. Traffic Sign Inventory HSIP 90/10
5. INDOT/Putnam County contract \$117,000
6. US 231 & SR 236 ULD agreement. Spring of 2025/120 day closure
7. SR 236 culvert replacement commences on 9/19, anticipate 21-day closure
8. INDOT – Damage estimate for CR 600 N and CR 900 E. Submitting to INDOT.

A gentleman in the audience asked about Bridge 288 asked why it's closed. Peck stated they look at them every 4 years and it had critical findings.

MINUTES

August 19, 2024 - Helmer made a motion to approve. Berry seconded. The motion carried unanimously.

MAIL

The Commissioners acknowledged their mail.

NEW BUSINESS

OLD BUSINESS

Woodall stated the Annex Committee approved an RFP.

Woodall stated that when the county did the salary study he was upset because the study shows some employees are making too much money because of their title. How many years should they go without a pay raise. He wants to change the job titles of the four positions at the highway department that according to the study do not merit a pay raise. Berry agreed. Ensley asked if he meant just the highway. Woodall stated in general.

ADJOURN

Berry made a motion to adjourn. Woodall seconded it. Motion carried unanimously.

David Berry, President

Tom Helmer, Vice President

Rick Woodall

**Attest: Auditor's Office
Evelyn Williams**