

**COMMISSIONER MEETING  
REGULAR SESSION  
December 2, 2024  
9:00 AM**

ATTENDANCE:  
COMMISSIONERS: David Berry, President  
Tom Helmer, Vice President  
Rick Woodall  
COUNCIL: Stephanie Campbell, President  
Larry Parker  
Phillip Gick  
AUDITOR'S OFFICE Kristina Berish  
AUDIENCE: 17 Individuals

The Putnam County Board of Commissioners met on December 2, 2024, at 9:00 AM in regular session. The meeting was held at the Putnam County Courthouse. Berry opened the meeting and the pledge to the flag was given.

**SHERIFF'S DEPARTMENT**

Sheriff Baugh said the impound lot had a lot of vehicles that needed to be emptied out. A list was submitted of 26 vehicles to decommission. Would like the board's blessing to liquidate. We have titles to some of them since they are under the Commissioners, the other vehicles they will have to go through the process of getting titles. Helmer made the motion to approve the department going through the process to decommission and get rid of the vehicles. Woodall seconded. The motion passed unanimously.

**MENTAL HEALTH AMERICAN OF PUTNAM COUNTY**

Their ARPA funding has run out that they received previously from the county. And they have also received EDIT money. Submitted a letter to request additional ARPA funds and to make a request for 2025 EDIT money. Went over some of the messages they are trying to get out to kids in the community. The Commissioners will consider their request.

**PLANNING & ZONING**

Zeiner – Black Hawk campground wanting to split off and zone from commercial to A2. The owner wants to sell the campground and keep the house. Plan Commission board gave favorable recommendation and no opposition from public. Berry made the motion to approve. Woodall seconded. The motion passed unanimously. Ordinance# 2024-12-2-1.

Zeiner – amend the unified development ordinance. General as a special exception in light industrial (I1) and as a permitted use in general industrial (I2) districts only and allows for contractors – heavy/contractor yard as permitted use only in general industrial (I2) district. Trying to do some clean up to the revisions that were not caught in the original document.

Plan Commission board voted favorably. And no opposition from the public. Helmer made the motion to approve. Woodall seconded. The motion passed unanimously. Ordinance# 2024-12-2-2.

### **HIGHWAY BIDS ANNUAL**

The county received bids from the following companies:

E3 Bridge  
High Star Traffic  
Civilcon  
Martin Marietta  
Marathon Petroleum  
E&H Bridge  
Asphalt Materials  
Evergreen Roadworks LLC  
Petroleum Traders Corp.  
Michael Dowd  
St. Regis Culvert  
Putnam Co. Aggregates  
Heidelberg Materials  
US Aggregates  
Parke County Aggregates  
Whitesville Mill Service  
Accurate Striping  
Metal Culverts Inc.  
Pavement Solutions Inc.  
Stello Products Inc.  
S&G Excavating Inc.  
Lincoln Park Stone  
Milestone Contractors  
Keystone Cooperative  
Osburn Associates Inc.

Commissioners opened the bids and handed them to Clint Maddox Highway Supervisor to compile and give recommendations to the board at their next meeting. The board took all the bids under advisement.

Maddox gave the board an update on the Highway department. One question the board asked is if a company hauling products to property they own and they damage a road what the county's position is they can take. Ensley said unless a road or bridge is posted there is nothing the county can do.

### **HEALTH DEPARTMENT REAPPOINTMENT**

Health Dept had submitted a request to reappoint Dr. Kirsch to remain another 4 years. She is recommended and will fit within the requirements for membership on the board. Term starts Jan 1 2025 – Dec 31 2028. Berry said he would like to table and do at the next meeting along with the rest of the appointments. Brian Williams said the new structure of the board: Commissioners appoint 5 members, County Council 1 member and the City of Greencastle 1 member.

## **MINUTES**

November 18, 2024 – Helmer said on Page 2, Williams did not dictate the correct county where Mark Evans is now working. It should be Elkhart County.

Helmer made the motion to approve the minutes with the correction made on page 2. Berry seconded. The motion passed unanimously.

November 20, 2024 – Woodall made the motion to approve. Berry seconded. The motion passed unanimously.

## **ACKNOWLEDGED MAIL**

The Commissioners acknowledged their mail.

## **OLD BUSINESS**

Annex – Woodall stated the companies came last week and met with offices that would potentially be moving to the new annex. Greencastle trustee wants to be in it and will rent space. This will be compared to the space study several years ago completed by DLZ.

Health incentive for employees to get a physical in 2025 at the clinic \$100 – Auditor Berish said the board had approved the incentive this year to try and get employees to get an annual physical and get them familiar with the clinic. Berry made the motion to approve. Helmer seconded. The motion passed unanimously.

Timeclock and cell phone policy – Ensley said it had been approved at a past meeting but needs signed. Ordinance# 2024-12-2-3. The policy will be effective as of January 1, 2025.

Keightly road property – appraisals where to pay it from not to exceed 6K. Berry made the motion to pay from the EDIT warchest fund. Helmer seconded. The motion passed unanimously. Auditor Berish said the bill will not be able to be paid until the County Council approves an additional; meaning payment would not happen until 2025.

ARPA funds – 26K is the amount left not yet specifically given to an entity. The Commissioners need to decide before the end of the year how they want it obligated. Approved the drone invoice. They also need to hold back money to pay Baker Tilly for reports they are doing to help with ARPA. \$5918 for baker tilly for reports. Leaves 20K to allocate. Berry made the motion to hold \$5,918 for Baker Tilly and to split the remaining 20K between Putnam Co fairgrounds, Town of Russellville, Town of Roachdale and the Town of Bainbridge community centers each receiving 5K. Helmer asked about Reelsville community center. Berry said the county gave them 40K already. Woodall seconded. The motion passed unanimously.

**ADJOURN**

Berry made the motion to adjourn. Woodall seconded. The motion passed unanimously.

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**David Berry, President**

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**Tom Helmer, Vice President**

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**Rick Woodall**

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**Attest: Auditor's Office  
Kristina Berish**